

## **VACANCY SERVICE MANAGER RECEPTION**

You are an active lady or gentleman who likes to feel responsible for his own business. You like to share your own vision and input so that we can further improve our hospitality formula. Enjoyment at work is very important to you!

### YOUR DAY TO DAY:

- Contributing to the daily operation within the reception team at the Albus, both managing and hand on.
- In the absence of the FO Manager you are ultimately responsible.
- You support colleagues in the daily operation.
- As a teacher/coach, you train the new trainees.
- Taking care of the VIP's and their associated programs.
- Administrative tasks such as registration of cash transactions and payments, checking reservations and handling guest requests and reservations via email.

### WHAT WE NEED FROM YOU:

- MBO / HBO education in the Hospitality.
- Experience within an FO team as shift leader in a 4 or 5 star hotel.
- Knowledge of Fidelio Opera (Cloud) or similar system.
- Fluent in Dutch and/or English (a second foreign language is a plus).
- Knowledge of the city of Amsterdam.
- A flexible attitude, willing to work in variable shifts.
- Living in the Amsterdam region.

### WHAT WE OFFER

- A fun, varied job on a full-time basis.
- A pleasant and collegial working environment in which own initiative is valued.
- Excellent salary and bonus scheme.
- Personal training and development plan.

You don't want to miss this career opportunity? Look no further and apply. Mail your CV and motivation letter to [hr@albushotel.com](mailto:hr@albushotel.com).

We would like to meet you. And know that we find pleasure in work very important. We want to see you develop so that your job is also an investment in your own future! Working in the catering industry is a party every day.

